

Application for Admission



LOYOLA
UNIVERSITY
CHICAGO

GRADUATE SCHOOL OF BUSINESS



Carthage

Check List

You are responsible for completing the application for admission, and requesting official transcripts from all higher education institutions attended. Applicants not sponsored by an organization also must provide three letters of recommendation and GMAT scores. When you have assembled all required application materials, place them in the large envelope provided (recommendations and transcripts must remain sealed) and mail with the non-refundable \$100 application fee to:

**Loyola Executive MBA at Carthage
School of Professional Studies
2001 Alford Park Drive
Kenosha, WI 53140**

Please make sure you include the following:

If you are sponsored by your employer:

- Application for admission
- Current resume
- Three letters of recommendation, including one from your immediate supervisor (if applicable)
- Financial sponsorship form
- All college transcripts
- A \$100 non-refundable application fee, payable to Carthage
- Date and time of your appointment for a personal interview (Call Associate Dean John Kostolansky at 312-915-6125 to make this appointment) _____
DATE TIME

If you are an independent student:

- Application for admission
- Current resume
- Three letters of recommendation, including one from your immediate supervisor (if applicable)
- Financial sponsorship form
- GMAT results (have an official report sent from Educational Testing Service to Loyola University Chicago (Institution Code 1412))
- A \$100 non-refundable application fee, payable to Carthage
- All college transcripts
- Date and time of your appointment for a personal interview (Call Associate Dean John Kostolansky at 312-915-6125 to make this appointment) _____
DATE TIME

Personal Information

Please indicate the year for which you are applying. Beginning August 20_____ Social Security # _____ - _____ - _____

Name _____
LAST FIRST MIDDLE

Residence Address _____
NUMBER AND STREET

CITY STATE ZIP CODE

HOME PHONE WORK PHONE FAX E-MAIL ADDRESS

If you are an international student, please indicate your country of citizenship _____
and the type of visa you hold _____

Academic Background

List each college, university and graduate school attended.

NAME AND LOCATION	ATTENDED FROM	TO	DEGREE	MAJOR	DATE AWARDED	GPA
NAME AND LOCATION	ATTENDED FROM	TO	DEGREE	MAJOR	DATE AWARDED	GPA
NAME AND LOCATION	ATTENDED FROM	TO	DEGREE	MAJOR	DATE AWARDED	GPA

Employment History

Please describe the three most recent positions you have held, listing your present or most recent job first.
In addition, enclose a current resume.

Position 1.

EMPLOYER	FROM (MONTH/YEAR)	TO (MONTH/YEAR)	
CURRENT OR MOST RECENT POSITION AND TITLE	FULL TIME	PART TIME	NO. HOURS WORKED

Duties and Responsibilities

Accomplishments

Please describe your reporting relationships including line, staff and linking roles for supervisors, subordinates, and peers.

Position 2.

EMPLOYER	FROM (MONTH/YEAR)	TO (MONTH/YEAR)	
POSITION AND TITLE	FULL TIME	PART TIME	NO. HOURS WORKED

Duties and Responsibilities

Accomplishments

Please describe your reporting relationships including line, staff and linking roles for supervisors, subordinates, and peers.

Position 3.

EMPLOYER	FROM (MONTH/YEAR) TO (MONTH/YEAR)		
POSITION AND TITLE	FULL TIME	PART TIME	NO. HOURS WORKED

Duties and Responsibilities

Accomplishments

Please describe your reporting relationships including line, staff and linking roles for supervisors, subordinates, and peers.

Distinctions

Please list any professional certification you hold and indicate the date received.

Distinctions, honors and awards for community or professional organization service, academic achievement. Indicate date received.

Confidential Information

The information on this form is needed for research purposes. All information will be treated as confidential. Information collected will not be used in a discriminatory manner. Refusal to provide any of the requested confidential information will not affect the processing of your application. The Loyola EMBA at Carthage is an equal opportunity educator and employer.

Date of Birth _____ Gender Male Female

What is your predominant ethnic background?

- | | |
|--|--|
| <input type="checkbox"/> African American (non-Hispanic) | <input type="checkbox"/> Chicano (Mexican American) |
| <input type="checkbox"/> American Indian | <input type="checkbox"/> Other Hispanic Origin |
| <input type="checkbox"/> Asian/Pacific Islander | <input type="checkbox"/> White (non-Hispanic origin) |

Certification

To the best of my knowledge, the information in this application, including all institutions attended, is complete and accurate. I understand that misrepresentation of application information is sufficient grounds for denial of admission and for canceling admission or registration. I also understand that materials received by the Loyola EMBA at Carthage in connection with this application are not returnable and the application fee is not refundable.

SIGNATURE

DATE