

Recommendation Form



LOYOLA
UNIVERSITY
CHICAGO

GRADUATE SCHOOL OF BUSINESS



Carthage

Name of Applicant

Name _____
LAST FIRST MIDDLE

**To the Person
Completing this
Recommendation**

The Admissions Committee for the Loyola Executive MBA at Carthage requires three evaluations. One evaluation must be from the applicant's immediate supervisor. The committee uses the evaluations for admission purposes only, and applicants do not have access to their evaluations. The Admissions Committee understands the time and care necessary to prepare this evaluation and gratefully acknowledges your help.

Name of evaluator _____

Position/Title _____

Name of employer _____

Address _____

How long have you known the applicant? _____
YEARS MONTHS

Under what circumstances have you known the applicant?

1. Please evaluate the applicant's demonstrated and/or potential managerial and leadership abilities.

2. What do you consider are the applicant's outstanding talents or characteristics?

3. What are the applicant's chief liabilities or weaknesses?

4. Do you believe the applicant's has the academic preparation and ability to complete the Loyola Executive MBA at Carthage Program? Please explain.

5. Is graduate study appropriate for the applicant at this time? Why?

6. Please make any additional comment you wish about the applicant's potential for graduate management study and potential for advancement in management.

7. Are you the candidate's immediate supervisor? Yes No

8. Please provide us with an overall rating:

I strongly recommend I recommend with some reservations

I recommend I do not recommend

that this applicant be admitted to the Loyola Executive MBA at Carthage Program.

Certification

Please enclose this form in the envelope provided. Seal and sign across the seal, then return to the candidate.

SIGNATURE

DATE